



## FREMONT Michigan

City Council Chambers  
Fremont City Hall  
101 E. Main Street  
Fremont, MI 49412  
[www.fremontmi.gov](http://www.fremontmi.gov)

### City Council

James M. Rynberg, Mayor

Sandy Siegel, Mayor Pro-Tem

Lola Harmon-Ramsey, Councilmember

Eric Johnson, Councilmember

Brent Deur, Councilmember

### City Leadership Team

Todd M. Blake, City Manager/Finance Dir

Vicci L. TerVeer, City Clerk

Joyce Winchel, Treasurer

Tim Rodwell, Police Chief

Curtis Franks, Police Sergeant

Jason Best, Fire Chief

Greg Dunbar, Public Works Director

Rick VanBoven, Cemetery/Parks Supervisor

Caxton Christofferson, Wastewater/Sewer  
Supervisor

Jeremy Stariha, Water & Streets Supervisor

Seth Lattimore, Assessor

Andy Harrington, Community Development  
&  
Planning/Zoning Officer

Mark Miller, City Attorney

# City Council Agenda Outline

## General Order of Business

1. Preliminary
  - Call to Order – 7:00 PM
  - Invocation and Pledge of Allegiance to the Flag
  - Council Roll Call
  - Approval of Agenda
2. \*Brief Public Comment (for any Agenda or City-related items)
3. Ceremonial Items (honors or awards)
4. \*\*Consent Action Items (done with one vote)
5. Any Items Removed from the Consent Agenda
6. Accounts Payable/Payroll Check Registers
7. Public Hearings (if scheduled)
8. Action Items (new & old business)
9. Board & Commission Appointments (if any)
10. Reports and Communications
  - City Manager Report
  - Other Staff Announcements/Reports
  - Written Communications / Transmittals
11. Extended Public Comment (for items not on the Agenda)
12. Closed Sessions (if scheduled)
13. Adjournment

## \* Order of Public Discussion for Agenda Items

Public Comment assures that everyone has an equal opportunity to address Council and maintain an orderly flow of business. Generally, the order of discussion after introduction of an item by the Mayor will include staff comments and recommendations, followed by public input upon recognition by the Mayor (not exceeding 3 minutes). Speakers desiring to address the Council should stand at the podium and state their name and address for the record. Each speaker may speak only once to each item. A speaker representing a group or association present at the meeting may, at the discretion of the Mayor, be allowed up to ten minutes to address the Council regarding an agenda item. The Council may, in its discretion, limit public comments to new information or matters not fully addressed at a previous meeting regarding the agenda item at issue. At the close of the public discussion, the item will then be considered by the City Council following a motion to place it on the floor for Council discussion and debate. Public participation during the Council debate is not typically permitted.

## \*\* Consent Agenda Items

Items on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and one vote. There will be no separate discussion of these items unless requested by a Councilmember or a citizen request with Mayor's consent, in which case the item will be removed from the Consent Agenda and considered separately.

## **Addressing the Council**

Excluding public hearings, the City's policy for conduct at Council meetings typically allows for two public comment segments during each regular meeting agenda. The first segment permits brief statements (not to exceed three minutes) by a member of the public regarding any agenda or city-related topic. Members of the public who wish to address the Council for more than three minutes on an item may have, at the discretion of the Mayor, an opportunity under Extended Public Comment toward the end of the meeting agenda. The public comment portions of the agenda are not intended for debate or dialogue with the Council on issues, regardless of whether or not they are on the agenda.

## **Policy for Conduct of Council Meetings**

The City Council has an established policy for the conduct of Council meetings. The policy adopts Robert's Rules of Order by reference. A copy of the Policy is available from the City Clerk or may be viewed on the City's Website at the following link:

<https://fremontmi.gov/DocumentCenter/View/2294/Fremont-Council-Rules-Procedures->

## **Availability of Agendas and Minutes**

The above link to the City's website also contains copies of the following items, which are posted the Monday morning of each Council meeting date:

- Most Recent City Council Agenda
- City Manager's Action Memo for the above Agenda
- Archive of Minutes from Previous Council Meetings

Single paper copies of Agendas are available free of charge from the City Clerk at City Hall, 101 E. Main Street on the Monday morning of each Council meeting date. City Offices are open from 8 AM to 5 PM.

Minutes and supplemental documents relating to specific agenda items are available for review in the office of the City Clerk. Paper copies of each document may be obtained for a fee of \$.10 per page.

## **Accessibility Assistance**

The City of Fremont is committed to making all public meetings accessible to persons with disabilities. Any citizen needing mobility or communications access assistance should contact City Hall at least 48 hours before the scheduled meeting to request any necessary auxiliary aid.

## **Further Information**

Questions about the City in general or items scheduled on the Agenda may be referred to:

Vicci L. TerVeer, City Clerk  
City of Fremont  
101 E. Main Street  
Fremont, MI 49412  
Telephone: 231-924-2101  
Fax: 231-924-2888  
E-Mail: [cityclerk@fremontmi.gov](mailto:cityclerk@fremontmi.gov)

*Your interest in the conduct of your City's business is appreciated.*