

Appendix E – Implementation Steps Table for both north and south routes

SOUTHSIDE & NORTHSIDE ALTERNATE CROSSTOWN ROUTES Recommended Implementation Steps			
Project Steps	Responsible Party(ies)	Necessary Policy Decisions	Funding Options
Conduct origin and destination studies of travelers (both auto and truck traffic) into, out of, through and within the Study Area of the City of Fremont and its surrounding environs	Traffic Consulting Firm City Staff/Council	Develop Request for Qualifications (RFQ) & ads, interview & select consultant Appropriate funding	General Fund Major Street Fund Local Improve. Fund MDOT Capital Bond Proceeds
Determine preferred routes by conducting a routing & alignment study , including strategy development, scheduling subcontracting, review of existing planning & engineering docs, route layout options & challenges, necessary public/private utility infrastructure, preliminary cost estimates	Engineering/Design Firm (should be same as above) City Staff/Council School District Planning Commission	Develop RFQ & ads, interview & select consultant Work with School District on design/routing across District property Appropriate funding	General Fund Major Street Fund Local Improve. Fund Capital Bond Proceeds
Facilitate public involvement & discussion of the preferred routes by holding public meetings, preparing summary documents, conducting public relations efforts, landowner surveys & mailings	Planning Commission City Staff/Council Engineering/Design Firm (should be same as above) Chamber of Commerce Local Press	Assign responsibilities Coordinate among parties Decide the methods of dissemination of information Appropriate funding	General Fund Major Street Fund Local Improve. Fund Capital Bond Proceeds
Obtain construction design services , including surveying, soil borings, final design of road & other public/private utilities, design/location of any wetland or stream crossing mitigation, filing necessary local, state &	Engineering/Design Firm (could be same as above) City Staff	Develop RFQ & ads, interview & select consultant Appropriate funding	General Fund Major Street Fund Local Improve. Fund Capital Bond Proceeds

federal permits & approvals, assessment of visual, aesthetic & noise impacts, and development of stormwater, sedimentation & erosion control plans			
Project Steps	Responsible Party(ies)	Necessary Policy Decisions	Funding Options
Determine necessary rights-of-way to be acquired based on preferred routes , includes rights-of-entry, ROW & private property acquisition, ownership maps, title services, appraisals/reviews, negotiations, relocation assistance, property management & preparation for possible condemnation proceedings	Land Acquisition Firm (could be same as above) City Staff/Council City Attorney Local Appraisers	Develop RFQ & ads, interview & select consultant Determine staff & attorney roles & responsibilities Determine relocation assistance to be offered Negotiating acquisition settlement offers Appropriate funding	General Fund Major Street Fund Local Improve. Fund Capital Bond Proceeds
Obtain pre-construction services , including procedures manual, prep of specs & bid packages, contractor pre-qualification, soliciting & evaluating bids w/recommendation for award, conducting pre-bid & pre-award meeting and scheduling, cost estimates & cash flow projections	Construction Mgmt. Firm (could be same as above) City Staff review Review by City Attorney	Develop RFQ & ads, interview & select consultant Determine staff & attorney roles & responsibilities Solicit, evaluate & award bids Appropriate funding	General Fund Major Street Fund Local Improve. Fund Capital Bond Proceeds
Analyze & secure funding options for overall project design & construction, ROW & property acquisitions, other professional services, information dissemination, and pre-construction, construction & post-construction services.	City Staff/Council City Attorney Bond Counsel Financial Advisor Firm	Secure proposals from desired firms and interview & select consultants Determine staff & attorney roles & responsibilities Review City's financial	General Fund Major Street Fund Local Improve. Fund Capital Bond Proceeds MDOT Grants

		<p>capacity for debt service Balance debt service w/ annual capital program needs Determine if other capital projects should be in bond Appropriate funding</p>	
Obtain construction services , including material receiving, coordination & record keeping, establishing location & maintenance of material yards, administering, controlling & record keeping for all activities, inspections, materials testing, establishing & maintaining grade stakes, safety monitoring, contract close-out activities and as-built drawings	<p>Construction Mgmt. Firm (should be same as above) City Staff assistance</p>	<p>Develop RFQ & ads, interview & select consultant Determine staff roles & responsibilities Appropriate funding</p>	<p>General Fund Major Street Fund Local Improve. Fund Capital Bond Proceeds</p>