

## Appendix E – Implementation Steps Table for both north and south routes

| <b>SOUTHSIDE &amp; NORTHSIDE ALTERNATE CROSSTOWN ROUTES</b><br><b>Recommended Implementation Steps</b>  |  |   |  |
|---|--|---|--|
| <b>Project Steps</b>  | <b>Responsible Party(ies)</b>  | <b>Necessary Policy Decisions</b>   | <b>Funding Options</b>   |
| Conduct origin and destination studies of travelers (both auto and truck traffic) into, out of, through and within the Study Area of the City of Fremont and its surrounding environs   | Traffic Consulting Firm<br>City Staff/Council  | Develop Request for Qualifications (RFQ) & ads, interview & select consultant<br>Appropriate funding  | General Fund<br>Major Street Fund<br>Local Improve.<br>Fund MDOT<br>Capital Bond<br>Proceeds |
| Determine preferred routes by <b>conducting a routing &amp; alignment study</b> , including strategy development, scheduling subcontracting, review of existing planning & engineering docs, route layout options & challenges, necessary public/private utility infrastructure, preliminary cost estimates | Engineering/Design Firm (should be same as above)<br>City Staff/Council<br>School District<br>Planning Commission                    | Develop RFQ & ads, interview & select consultant<br>Work with School District on design/routing across District property<br>Appropriate funding | General Fund<br>Major Street Fund<br>Local Improve.<br>Fund<br>Capital Bond<br>Proceeds      |
| <b>Facilitate public involvement &amp; discussion of the preferred routes</b> by holding public meetings, preparing summary documents, conducting public relations efforts, landowner surveys & mailings  | Planning Commission<br>City Staff/Council<br>Engineering/Design Firm (should be same as above)<br>Chamber of Commerce<br>Local Press | Assign responsibilities<br>Coordinate among parties<br>Decide the methods of dissemination of information<br>Appropriate funding                | General Fund<br>Major Street Fund<br>Local Improve.<br>Fund<br>Capital Bond<br>Proceeds      |
| <b>Obtain construction design services</b> , including surveying, soil borings, final design of road & other public/private utilities, design/location of any wetland or stream crossing mitigation, filing necessary local, state &  | Engineering/Design Firm (could be same as above)<br>City Staff   | Develop RFQ & ads, interview & select consultant<br>Appropriate funding   | General Fund<br>Major Street Fund<br>Local Improve.<br>Fund<br>Capital Bond<br>Proceeds      |

| federal permits & approvals, assessment of visual, aesthetic & noise impacts, and development of stormwater, sedimentation & erosion control plans   |   |  |   |
|--|---|--|---|
| Project Steps  | Responsible Party(ies)  | Necessary Policy Decisions   | Funding Options   |
| <b>Determine necessary rights-of-way to be acquired based on preferred routes</b> , includes rights-of-entry, ROW & private property acquisition, ownership maps, title services, appraisals/reviews, negotiations, relocation assistance, property management & preparation for possible condemnation proceedings | Land Acquisition Firm (could be same as above)<br>City Staff/Council<br>City Attorney<br>Local Appraisers | Develop RFQ & ads, interview & select consultant<br>Determine staff & attorney roles & responsibilities<br>Determine relocation assistance to be offered<br>Negotiating acquisition settlement offers<br>Appropriate funding | General Fund<br>Major Street Fund<br>Local Improve. Fund<br>Capital Bond<br>Proceeds                |
| <b>Obtain pre-construction services</b> , including procedures manual, prep of specs & bid packages, contractor pre-qualification, soliciting & evaluating bids w/recommendation for award, conducting pre-bid & pre-award meeting and scheduling, cost estimates & cash flow projections                          | Construction Mgmt. Firm (could be same as above)<br>City Staff review<br>Review by City Attorney          | Develop RFQ & ads, interview & select consultant<br>Determine staff & attorney roles & responsibilities<br>Solicit, evaluate & award bids<br>Appropriate funding   | General Fund<br>Major Street Fund<br>Local Improve. Fund<br>Capital Bond<br>Proceeds                |
| <b>Analyze &amp; secure funding options</b> for overall project design & construction, ROW & property acquisitions, other professional services, information dissemination, and pre-construction, construction & post-construction services.   | City Staff/Council<br>City Attorney<br>Bond Counsel<br>Financial Advisor Firm                             | Secure proposals from desired firms and interview & select consultants<br>Determine staff & attorney roles & responsibilities<br>Review City's financial   | General Fund<br>Major Street Fund<br>Local Improve. Fund<br>Capital Bond<br>Proceeds<br>MDOT Grants |

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|   |  | capacity for debt service<br>Balance debt service w/<br>annual capital program<br>needs<br>Determine if other capital<br>projects should be in<br>bond<br>Appropriate funding |   |
| <b>Obtain construction services,</b><br>including material receiving,<br>coordination & record keeping,<br>establishing location &<br>maintenance of material yards,<br>administering, controlling &<br>record keeping for all activities,<br>inspections, materials testing,<br>establishing & maintaining<br>grade stakes, safety monitoring,<br>contract close-out activities and<br>as-built drawings | Construction Mgmt. Firm<br>(should be same as<br>above)<br>City Staff assistance | Develop RFQ & ads,<br>interview & select<br>consultant<br>Determine staff roles &<br>responsibilities<br>Appropriate funding  | General Fund<br>Major Street Fund<br>Local Improve.<br>Fund<br>Capital Bond<br>Proceeds |