



FREMONT Michigan

"NOW AND ALWAYS -- A Fine City • A Great Community"

Application for use of Branstrom Lodge

1. Requested Date of Use: _____
2. Name of Person or Organization Requesting: _____
3. Address: _____
4. Daytime Phone: _____
5. Email Address: _____
6. Contact Person of Organization (if applicable) _____
7. Fees can be paid by cash or in 2 checks, payable to the City of Fremont.

I have read, acknowledge, and agree to the "Rules & Policies for Use of Branstrom Lodge" as stated on the attached sheet.

Signature: _____ Date: _____

OFFICE USE ONLY

Key # _____

Application reviewed by: _____ Date: _____

(if paying by check - 2 separate checks)

| | | | |
|-------------------|-----------------------|---------------------|---------------|
| | Reservation Fee | Cash _____ | Check # _____ |
| Resident/Employee | Mon/Thurs \$150 _____ | Fri/Sun \$200 _____ | |
| Non-Resident | Mon/Thurs \$300 _____ | Fri/Sun \$400 _____ | |

| | | | |
|-------------------|-------------|------------|---------------|
| | Deposit Fee | Cash _____ | Check # _____ |
| Resident/Employee | \$150 _____ | | |
| Non-Resident | \$300 _____ | | |

Cash Receipt # _____ (for usage fee)

Check or cash returned to: Signature: _____
(Must be signed by person receiving cash or check)

Date: _____

Common/Forms/Park Reservations/Branstrom Lodge



Lodge Amenities:

Rules & Policies for the Use Of Branstrom Warming Lodge

Electricity, gas fire place, restrooms, ball field, sledding hill, outdoor ice skating rink, forested hiking and nature trails, scenic views, wildlife viewing.

Lodge/Park Availability:

7:00 AM to 10:00 PM, 365 days per year. Contact City Hall to determine availability for your tentative preferred date by any of the following methods:

- Stop by the City Offices at 101 E. Main Street (8-5 M-T, 8-Noon F)
- Phone: 231-924-2101 during the above regular business hours
- Leave a voicemail message in the General Administration Mailbox after hours
- E-mail an inquiry to clerk1@fremontmi.gov

Please keep in mind, The Fremont Little League has first rights to the ball field for their programming during summer months. Call City Hall at 924-2101 to check the ballfield schedule for the remainder of the year.

Reservations:

The form, fees and deposit must be completed for Branstrom Lodge before receiving a confirmed reservation. Please return reservation to City Hall by any of the following methods. City staff will confirm your reservation.

- Mail to 101 East Main Street, Fremont, MI 49412
- Submit in person at the City Offices (8-5 M-T, 8-Noon F)
- **Drop Box located in the NW Corner exit of City Hall parking lot.**
(DO NOT PUT CASH IN DROP BOX!)

Age Requirement:

Persons reserving and picking up the Lodge key must be at least 21 years of age. This person will supply the City with the name of the contact/responsible person (at least 21 years of age) who will be always available at the Lodge during the rental period.

Reservation Frequency:

Parties may reserve the Lodge more than once per month. Subsequent rentals may be made five (5) days before desired use if the facility remains un-rented. Check with City Hall to inquire its availability.

Fees/Deposits:

The following amounts must be paid in cash or in two checks payable to the City of Fremont for all users:

| | |
|---------------------------|--------------------------------------|
| Non-refundable Usage Fee | R/Empl Mon-Thurs \$150 Fri-Sun \$200 |
| | Non-R Mon-Thurs \$300 Fri-Sun \$400 |
| Refundable Damage Deposit | R/Empl \$150 |
| | Non-R \$300 |

Keys:

Must be returned within two business days of use. Any damages incurred (or noticed) on the premises must be reported at the time the key is returned. The renting party will be responsible for repair or replacement of facilities damaged during the rental period. If no damage has occurred, your deposit will be refunded.

Use Restrictions:

The following rules apply to the use of the Lodge and the Park:

- No drugs or alcohol are permitted anywhere in the Park.
- Loud music and disorderly conduct are prohibited.
- No motorized vehicles are permitted inside the lodge.
- No bikes, skateboards, roller skates, ice skates, or RC cars inside of Lodge.
- The party using the building will be responsible for clean up and removal of all garbage from the Park. **Please lock Lodge doors before leaving.**
- Violations of the above "Rules & Policies" may result in the forfeit of your deposit or a portion equal to damages and cleanup.