



# FREMONT Michigan

"NOW AND ALWAYS – A Fine City • A Great Community"

## **REGULAR CITY COUNCIL MEETING**

**Monday, November 16, 2020 @ 7:00 PM**

**\*Electronic Only (Online/Phone)**

**1. Preliminary**

1.1 Call to Order / Welcome: Mayor James Rynberg

1.2 Invocation and Pledge of Allegiance to the American Flag: Mayor James Rynberg

1.3 Roll Call: Mayor: James Rynberg; Councilmembers: Bob Johnson, Sandy Siegel, Mike Carpenter & Steve Heiss

1.4 Approval of Meeting Agenda

**2. Ceremonial Items – None Scheduled**

**3. Consent Action Items (See Meeting Handout for procedures; One vote to approve all items with no discussion.)**

3.1 Minutes of the Regular Council Session held November 2, 2020

3.2 Confirm Authorization for Sewage Pumps Replacement & Amend Sewer Fund Operations Budget Accordingly

3.3 Confirm Slate of Candidates for Fremont Area Chamber of Commerce Board Annual Election

3.4 Huntington Investments Non-Corporate Resolution Authorizing Fund Transfers for City of Fremont Investments

3.5 **Resolution R-20-16**: Establishing Income/Asset Levels for Poverty Exemptions for 2021 Property Taxes

3.6 Request for Use of Veterans Memorial Park Amphitheater for Christmas Eve Outdoor Service

3.7 Request for Lease of City-Owned Parking Lot During Winter Months

**4. Consideration of Any Items Removed from the Consent Agenda**

**5. Accounts Payable & Payroll Remittance Check Register Report dated 11/13/20 totaling \$248,606.50**

**6. Brief Public Comment (Three minutes per speaker and/or ten minutes if representing a group, for items not on the agenda.)**

**7. Public Hearings – None Scheduled**

**8. Action & Discussion Items – None Scheduled**

**9. Board & Commission Appointments – None Scheduled**

**10. Reports & Communications**

10.1 Announcements/Reports: a) City Manager & City Clerk; and b) Mayor & Councilmembers

10.2 Written Communications Transmitted with this Packet for Council Information & Discussion

10.3 Written Communications Previously Transmitted via Email for Council Information

- MERS Quarterly State of Fiduciary Net Position re: Employee Pension Program (09/30/2020)
- Fremont Fire Department Monthly Meeting Report (10/28/2020)
- FCRA News - November 2020

**11. Extended Public Participation (Three minutes per speaker for items not on the agenda.)**

**12. Closed Session – None Scheduled**

**13. Adjournment**

**\* The next electronic Regular meeting of the Fremont City Council is scheduled for Monday, December 7, 2020 at 7:00 PM**

**City Staff's Action Memo**  
**For the 11/16/2020 Regular City Council Meeting**

| Agenda Items | Enclosure(s)                                    | Summary Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Administration Recommendation                                                                  |
|--------------|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| 3.2          | Kennedy Industries Proposal                     | <p>The City's sanitary sewer pumping station located in the Industrial Park recently shut down last week due to pump failure. During Kennedy's onsite investigation they discovered both pumps were in a state of disrepair, so they hooked up an emergency pump to run the lift station until new pumps could be delivered for installment.</p> <p>Much like the recent lift station failure on Lewis Lane, they generally cost about \$18-20,000 per pump to replace. Kennedy has proposed a discounted proposal of \$31,795 to replace both pumps. In emergency situations such as this, the City Manager has the ability to order work to be completed, with Council confirmation at the earliest date.</p> | Confirm contract for repair w/Kennedy and amend Sewer Budget accordingly (590-565.000-930.000) |
| 3.3          | Chamber Letter & Slate of Candidates            | The Chamber Board performs their annual election of board members and has recommended the enclosed slate of 4 candidates for 3-year terms.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Confirm selection of 4 candidates                                                              |
| 3.4          | Huntington Investments Non-Corporate Resolution | <p>Although the City's Investment Policy permits the Finance Director and Treasurer to invest surplus funds in qualified institutions meeting the Policy's prerequisites, Huntington Investments broker Bank of New York desires a separate Non-Corporate Resolution to be on file before authorization to wire funds can be performed.</p> <p>The City recently had a certificate of deposit come to maturity and would like to have the funds wired back to our general operating banking institution Choice One Bank, so the approval of their enclosed resolution is needed.</p>                                                                                                                            | Approve Huntington's Resolution                                                                |
| 3.5          | <u>Resolution R-20-16</u>                       | <p>The enclosed Resolution sets the income and asset levels for those residents that may apply for a property tax exemption for the 2021 assessment year. The City approves about 7-8 applicants annually, based on 2020 data.</p> <p>The City Assessor confirmed that most communities adopt the recommended federal income guidelines for the poverty exemption from residential property taxes. The Board of Review approves exemption requests each year and the City Assessor cannot recall refusing any request over the last three years based on incomes above the poverty level.</p>                                                                                                                   | Approve <u>Res-20-16</u> with recommended federal poverty income guidelines                    |
| 3.6          | Vets Park Application                           | Fremont United Methodist Church Rev. Donna Minarik has requested permission to use Veterans Memorial Park Amphitheater for a Christmas Eve service. This will be an outdoor event with social distancing requirements and will not be coordinated with any other events that would entail activities that would encompass physical contact of people or items.                                                                                                                                                                                                                                                                                                                                                  | Authorize request                                                                              |
| 3.7          | Deur Speet Letter                               | <p>The City has been leasing the city-owned parking lot north of Chemical Bank, to Deur Speet during the winter for the last few years. With very little activity and/or no events during the winter months in Vets Park, the City saves a little by not having to plow it all winter.</p> <p>The City retains the south six lots for bank employees and Deur Speet has maintained the lot satisfactorily while leasing. Use of the lot permits them to coordinate winter maintenance of their main lot by parking inventory on the city lot temporarily. They've paid \$600 each year for use of the lot.</p>                                                                                                  | Authorize execution of lease agreement                                                         |