

FREMONT COMMUNITY PLANNING AND ZONING

SITE PLAN REVIEW APPLICATION

DAYTON TOWNSHIP, SHERIDAN CHARTER TOWNSHIP AND THE CITY OF FREMONT

This application and accompanying site plan will not be accepted if incomplete. All required materials must be submitted to the Zoning Administrator thirty (30) days prior to the next scheduled Joint Planning Commission meeting. Joint Planning Commission meetings are held on the 4th Tuesday of each month at 7:00 p.m. in the Council Chambers of the Fremont Municipal Building located at 101 E. Main Street, Fremont, MI.

Applicant Information

Name: _____ Phone: _____
Address: _____ E-mail: _____

Applicant's interest in project: _____ Owner _____ Lessee _____ Other
If other, outline interest: _____

Owner Information (if other than Applicant)

Name: _____ Phone: _____
Address: _____ E-mail: _____

Property Information

Parcel number: _____ Current zoning: _____
Address: _____ Size: _____ Acres _____ Square Feet

Short description of project: _____

Information to be Submitted (Applicant must submit those items checked below and on the list from Appendix 3 of the Joint Zoning Ordinance)

- _____ Site plan/map with applicable information as required in Chapter 10 and Appendix 3 (Attached Below) of the Fremont Community Joint Zoning Ordinance
- _____ Proof of ownership
- _____ Legal Description

Affirmation

I hereby attest that the information on this application and provided in association with it is, to the best of my knowledge, true and accurate. I understand that the deliberate withholding or falsification of information required above may result in denial of this application.

Signature of applicant: _____ Date: _____
Printed name of applicant: _____

Signature of owner (if other than applicant): _____ Date: _____
Printed name of owner: _____

I hereby grant permission for members of the Fremont Community Joint Planning Commission and the Dayton Township Board, the Sheridan Charter Township Board and the Fremont City Council to enter the above described property for purposes of gathering information related to this application. (Note to applicant: This is optional and will not affect any decision on your application.)

Signature of owner: _____ Date: _____

Please return the application to the municipality wherein the subject parcel is located, as noted below.

City of Fremont	Dayton Township	Sheridan Charter Township
101 E. Main Street	PO Box 68	PO Box 53
Fremont, MI 49412	3215 S. Stone Road	6360 S. Township Parkway
	Fremont, MI 49412	Fremont, MI 49412

FOR CITY/TOWNSHIP USE

Application accepted by: _____ Date accepted: _____
Fee received: _____
Escrow fee received, if applicable (\$1,000.00 minimum): _____

Please review to the chart below for Site Plan Review standards (Appendix 3)

APPENDIX 3 – CHART ON SITE PLAN SUBMITTAL REQUIREMENTS		Check-off
A general location sketch showing at minimum, properties, streets and use of land within five hundred (500) feet of the area		
Legal description of the subject property		
The date, north arrow and scale.		
Name and address of the property owner or petitioner.		
Name and address of the person and/or firm who drafted the plan and the date on which the plan was prepared.		
Existing zoning and use of all properties abutting the subject property.		
All buildings, parking and driveways within 100 feet of all property lines		
Narrative: Shown on the site plan or submitted separately, describing in general terms:	The overall objectives of the proposed development.	
	Size (in acres) of the subject property and approximate number of acres allocated to each proposed use and gross area in building, structures, parking, public streets and drives, and open space.	
	Dwelling unit densities by type, if applicable	
	Proposed method of providing sewer and water service, as well as other public and private utilities.	
	Proposed method of providing storm drainage.	
Preliminary Site Plan Requirements		
Property lines and approximate dimensions.		
Existing adjacent streets and proposed streets.		
Parking lots and access points.		
Proposed buffer strips or screening.		
Significant natural features; and other natural characteristics, including but not limited to open space, wetlands, stands of trees, brooks, ponds, floodplains, hills, slopes of over 15%, and similar natural assets or hazards.		
Any signs not attached to the building(s).		
General topographical features at contour intervals no greater than 5 feet.		
Existing and proposed uses, buildings and structures.		
Final Site Plan Requirements		
Seal, name and firm address of the professional individual responsible for the preparation of the site plan.		
Property lines and required setbacks shown and dimensioned.		
Dimensions of all existing and proposed structures on the subject property including dwelling unit densities by type, if applicable.		
Size and location of existing and proposed utilities, including any proposed connections to public, or private community sewer or water supply systems.		
All existing and proposed drives (including dimensions and radii), acceleration/deceleration lanes, sidewalks, signs, exterior lighting, curbing, parking areas (including the dimensions of a typical parking space and the total number of parking spaces to be provided), fire lanes and unloading areas.		
Pavement width and right-of-way width of all roads, streets and access easements within 100 feet of the subject property.		
Location and size of all surface water drainage facilities.		
Location of all solid waste disposal facilities, including recycling, and screening.		
Location and specifications for existing or proposed outside, above or below ground storage facilities for hazardous materials.		
All existing vegetation and the location, type and size of all proposed landscaping, and the location, height and type of existing and proposed fences and walls.		
Recreation areas, common use areas, flood plain areas and areas to be conveyed for public use and purpose.		
Exterior lighting showing area of illumination and indicating the type and height of fixture to be used.		
Elevation of drawings of proposed buildings.		