



# FREMONT Michigan

"NOW AND ALWAYS – A Fine City • A Great Community"

## Application for use of Branstrom Lodge

1. Requested Date of Use: \_\_\_\_\_
2. Name of Person or Organization Requesting: \_\_\_\_\_
3. Address: \_\_\_\_\_
4. Daytime Phone: \_\_\_\_\_
5. Contact Person of Organization (if applicable) \_\_\_\_\_

I have read, acknowledge and agree to the "Rules & Policies for Use of Branstrom Lodge" as stated on the attached sheet.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

.....  
**OFFICE USE ONLY**

Key # \_\_\_\_\_

Application reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

\$30 Reservation Fee Paid \_\_\_\_\_ Ck # \_\_\_\_\_ Cash \_\_\_\_\_

\$50 Deposit Paid \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_

Cash Receipt # \_\_\_\_\_ (for usage fee)

Check or cash returned to: Signature: \_\_\_\_\_  
(Must be signed by person receiving cash or check)

Date: \_\_\_\_\_



## Rules & Policies for the Use Of Branstrom Lodge

### Park Amenities:

Electricity (7 outlets), fireplace, 8 picnic tables, restrooms, ball field, forested hiking and nature trails, scenic views, wildlife viewing. The City attempts to have a supply of firewood at the Lodge, however, this is subject to availability. **Kindling is not provided.**

### Lodge/Park Availability:

7:00 AM to 10:00 PM, 365 days per year. Contact City Hall to determine availability for your tentative preferred date by any of the following methods:

- Stop by the City Offices at 101 E. Main Street (8-5 Weekdays)
- Phone: 231-924-2101 during the above regular business hours
- Leave a voicemail message in the General Administration Mailbox after hours
- E-mail an inquiry to [vterveer@cityoffremont.net](mailto:vterveer@cityoffremont.net)

The Fremont Community-Ed Recreation Program has first rights to the ball field during summer months. Call the Recreation Program at 924-3750 to check its schedules.

### Reservations:

The form, fees and deposit must be completed for Branstrom Lodge before receiving a confirmed reservation. Please return reservation to City Hall by any of the following methods. City staff will confirm your reservation.

- Mail to 101 East Main Street, Fremont, MI 49412
- Submit in person at the City Offices (8 am to 5 pm weekdays)
- **DO NOT PUT IN DROP BOX !**

### Age Requirement:

Persons reserving and picking up the Lodge key must be at least 21 years of age. This person will supply the City with the name of the contact/responsible person (at least 21 years of age) who will be available at the Lodge at all times during the rental period.

### Reservation Frequency:

Parties may reserve the Lodge more than once per month. Subsequent rentals may be made five (5) days before desired use if the facility remains un-rented. Check with City Hall to inquire its availability.

### Fees/Deposits:

The following amounts must be paid in cash or in two checks payable to the City of Fremont for all users:

Non-refundable Use Fee	\$ 30
Refundable Damage Deposit	\$ 50

### Keys:

Must be returned within two business days of use. Any damages incurred (or noticed) on the premises must be reported at the time the key is returned. The renting party will be responsible for repair or replacement of facilities damaged during the rental period. If no damage has occurred, your deposit will be refunded.

### Use Restrictions:

The following rules apply to the use of the Lodge and the Park:

- No drugs or alcohol are permitted anywhere in the Park.
- Loud music and disorderly conduct are prohibited.
- No motorized vehicles are permitted on the trails.
- Fires must be fully extinguished before leaving the Lodge.
- The party using the building will be responsible for clean up and removal of all garbage from the Park. Please lock bathroom doors and Lodge doors before leaving.
- Violations of the above "Rules & Policies" may result in forfeit of your deposit.